

GIFT POLICY

I. Gifts:

- A. Books and other materials (i.e. personal property, art objects, portraits, antiques, etc.) will be accepted on the condition that the Director and the Board of Trustees have the authority to make whatever disposition deemed advisable.
- B. Gifts of money, real property, and/or stock will be accepted if conditions attached thereto are acceptable to the Board of Trustees.
- C. The Library will not accept for deposit materials that are not outright gifts.
- D. The Library does not accept gift subscriptions or gift issues of periodicals.

II. Restriction of Gifts:

The only type of restricted gifts accepted will be the donation of book or books as memorials. Even in the case of memorial donations, the Director reserves the right to influence the choice of the donor to insure the quality and the appropriateness of the donation.

III. Conditions for Acceptance of Gifts:

- A. The appraisal of a gift to the Pekin Public Library for tax purposes is the responsibility of the donor since it is the donor who benefits from the tax deduction. The cost of the appraisal will be borne by the donor; however, the library will assist the donor by
 - 1. providing him with information such as auction records and dealers' catalogs, and
 - 2. suggestions of appropriate professional appraisers who might be consulted.
- B. The library will not assume the responsibility of picking up gifts at some other location.
- C. All gifts become the property of the Pekin Public Library and can be disposed of at the discretion of the Director and the Board of Trustees.