

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY OCTOBER 25, 2011 AT 5:00 P.M. IN THE COMMUNITY ROOM OF THE LIBRARY.

TRUSTEES PRESENT: Sue Crowell, President; Randy Turner, Treasurer; Corey Shannon, Vickie Koch and Mary Jane Sours.

TRUSTEES ABSENT: Tim Williams, Leslie Leitner, Carrie Allen and Jason Juchems.

OTHERS PRESENT: Jeff Brooks, Director; Alissa Williams, Assistant Director and Lori Parkin, Office Manager.

President Crowell called the meeting to order at 5:00 p.m.

MINUTES

The MINUTES of the September 27, 2011, Regular Board Meeting were approved as presented. Copies of the minutes and financial reports were mailed to the Trustees prior to the meeting. Trustee Koch MOVED to approve the minutes. Trustee Crowell SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

None.

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection Programs

Assistant Director Williams reported on the programs to be held in November at the library.

Online Databases

Assistant Director Williams reviewed with the Board the online databases that the library offers.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Bills

Following discussion, Trustee Turner MOVED to approve expenditures for September totaling \$87,602.20. Trustee Koch SECONDED the MOTION. On roll call vote, Trustees Shannon, Turner, Sours, Koch and Crowell voted aye. There were no nays. MOTION was PASSED.

REPORT OF STANDING COMMITTEES

Building & Grounds

Director Brooks reported that the work on the exterior walls is finished and that the work on the pavers in the plaza would begin. The large print shelving in the Adult Services will be installed this week.

Finance

Trustee Turner updated the Board on the Finance Committee Meeting held in October.

Personnel

Director Brooks reported that the Personnel Committee will update the dress code in the employee manual.

Library Services

Trustee Shannon reported that Library Services Committee meeting for October was cancelled. Director Brooks will report to the Board the progress on the Long Range Plan.

Community Relations

Assistant Director Williams updated the Board on the Bergner's Community Days coupon sales.

DIRECTOR'S REPORT Director Brooks reported to the Board on the progress of the FY2012 Long Range Plan.

UNFINISHED BUSINESS None.

NEW BUSINESS

 Approve 2011 Levy Trustee Crowell MOVED to approve the 2011 Levy increase of 1.54%. Trustee Turner SECONDED the MOTION. On roll call vote, Trustees Turner, Sours, Koch and Crowell voted aye. Trustee Shannon voted nay. MOTION was PASSED.

 Approve Expansion of Security Camera System for a Cost Not to Exceed \$11,271 from the Capital Maintenance and Development Fund Trustee Koch MOVED to approve the expansion of the security camera system for a cost not to exceed \$11,271 from the Capital Maintenance and Development Fund. Trustee Sours SECONDED the motion. On roll call vote, Trustees Shannon, Turner, Sours, Koch and Crowell voted aye. There were no nays. MOTION was PASSED.

OTHER BUSINESS TO COME BEFORE THE BOARD Assistant Director Williams reported to the Board on her attendance at ILA.

ADJOURNMENT Trustee Koch MOVED to adjourn the meeting at 5:46 p.m. Trustee Turner SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Secretary

President
